

**Lakeshore Nature Preserve Committee**

**Tuesday Oct. 18, 2011**

**11 AM -12:30 PM**

**Birge Hall, rm. 447**

**APPROVED MINUTES**

**Present**

Peter Allen, Mike Amato, Bill Barker, Rachael Bower, Gary Brown, Katrina Forest, Kelly Ignatoski, Rhonda James, John Magnuson, Kevin McSweeney, Sissel Schroeder, Suzy Will-Wolf

**Also present**

Kris Ackerbauer (FPM), Ashly Baccus (student), Cathie Bruner (Preserve), Ann Burgess (Friends), Kennedy Gilchrist (Friends), Adam Gundlach (Preserve), Mark Keynoyer (Anthropology), Mike Kinderman (UW Housing), Gisela Kutzbach (Friends), Roma Lenehan (Friends), Katie Lindstrom (Anthropology), Dick McCoy (Friends), Marcia Schmidt (Friends), Bryn Scriver (Preserve), Isaac Sinnott (F.H. King), Will Waller (Friends and Eagle Heights Gardens),

**Minutes**

The minutes from the Sept. 20, 2011 meeting were approved.

**Public comment**

**Project Updates**

1. Update on Picnic Point Improvement project (Brown and James)
  - a. The shoreline is being stabilized in three major gully areas with the use of Envirolok bags (bags filled with soil) with plants placed between the bags.
  - b. The lower wall is starting to look more natural.
  - c. Next week they will cut limestone to form the circle and fire pit.
  - d. Magnuson asked what would go to either side of the stairway where there is currently about 5 feet of empty space. James said it would be planted and silt socks would be placed there to catch soil.
  - e. Magnuson asked if the rocks on the shoreline would be high enough for breaking waves and high water. James said she would check into this.
2. Parking management changes at Picnic Point (Brown)
  - a. Meters will be installed at lots 129 and 130 by the Transportation Dept. the first part of Nov. No specific date has been set yet.
  - b. The rates are as follows: \$1 for the first hour, \$2 for the second hour. \$3 for the third hour and \$1 per hour after that up to \$12 per day.
  - c. The Preserve will have permits to hand out to volunteers and for class use.
  - d. McSweeney asked how we would provide information to the public and Brown answered that the Transportation Dept. would release info.
3. Review stakeholders meeting of Sept. 27 (Brown)
  - a. The meeting was held Tues. Sept. 27 in room 132 WARF from 5-7PM.

- b. Brown gave a 6-month status report of the workplan.
  - c. Brown is reviewing the notes from the meeting and will send out to the Committee when they are available.
  - d. The draft workplan will be presented at the next stakeholder meeting to be held Tues. Jan. 24 in room 132 WARF from 5-7PM.
4. Next steps in the 2012 budget process (Brown)
- a. The Preserve Committee will see the draft workplan at the Nov. 15 meeting.
  - b. They will review and vote on the budget and workplan at the Feb. meeting.

## **Subcommittee Reports**

1. Planning and Implementation subcommittee (Will-Wolf)
- a. Will-Wolf wants to talk about using this subcommittee for developing criteria for name changes in the Preserve.
  - b. Brown said there is a process in place. The Board of Regents Naming Policy 19-14 governs the naming of all university facilities. According to that policy “Naming Exterior Amenities – Walks, Roads, and Gardens” requires approval of the Dean/Director [Gary Brown] unless it’s a memorial, in which case it needs to go to the Campus Planning Committee before requesting the Chancellor’s action. A naming decision by the Dean or Director may be appealed to the Campus Planning Committee.
  - c. Barker reminded the Committee that it is advisory to the Chancellor through FPM and they could come up with a policy of their own.
  - d. Will Wolf said the Planning and Implementation subcommittee is only interested in talking about descriptive name changes not memorials. Does the Preserve Committee want a list of things that should be in a proposal for changing a descriptive name? If so the Planning and Implementation subcommittee needs a directive to come up with that list.
  - e. Barker asked McSweeney how naming is handled at the Arboretum. McSweeney said the issue has not come up. They have a memorial tree and bench policy.
  - f. Barker said, this issue came up because Will-Wolf wants to change Willow Creek Woods to Willow Creek Savanna. Will Wolf said that eventually someone might want to propose that. There is also an empty field with no name that is proposed as savanna. That area doesn’t exist if someone would want to donate to it. She also said “woods” has an image and “savanna” has an image. She suggests a simple template so that every time we get a name change proposal we can handle them consistently.
  - g. Brown suggested that Preserve staff could come up the recommendation instead of the Planning and Implementation subcommittee. He doesn’t want to get into drawing lines on a map.
  - h. Forest said she’s nervous about changing historical names.
  - i. The Committee voted to let Preserve staff work on developing naming criteria.**
  - j. McCoy pointed out that naming and fundraising are tied together (e.g. Class of 1918 Marsh and Frautschi Pt.) He said that much time was spent to avoid naming Tent Colony Woods the Class of 1955 Woods. Suggests not having names identified with particular groups.
  - k. McSweeney said the Arboretum is working to reduce hard lines on a map in the reworking of the Arboretum’s master plan. They want to manage the communities as a continuum on the landscape since the demarcation of communities will change over time. There’s a need to be plastic.

1. Will-Wolf gave the following subcommittee report of priorities for fall:
  - i) Reviewing 2012 workplan prior to the Committee seeing it
  - ii) Facilitate Eagle Heights planning as requested
  - iii) Consult as requested on plan for north of Liz Waters
  
2. Resource Collection Committee-formerly Communications subcommittee (Bower)
  - a. Name changed
  - b. Create digital library of existing information to link items to website as it exists. Resources could include photos, data, meeting minutes, and curriculum.
  - c. Subcommittee met Sept 17: Rachael Bower, Ann Burgess, John Magnuson, Bryn Scriver, and Andrea Coffin a metadata specialist from the Scout Project.
  - d. We need a collection development plan:
    - i) Why would we build a collection?
    - ii) Who is the main audience?
    - iii) We need to envision how the collection would be used
  - e. This is a financial undertaking and we have no money so we thought we'd start with a teaser collection. The Scout Project will donate time to put up the digital library software and the main library said they would help with scanning things that weren't born digital. It would be helpful if the Preserve could support a grad student at Scout for 2 years to create the collection.
  - f. The two teasers we discussed were:
    - i) Picnic Point photo collection
    - ii) And a dataset (what?)
  - g. We don't want to put time and effort into this unless it's going to be used. There are other options such as archiving if we don't want to do the digital library.
  - h. The subcommittee will meet again this semester.
  - i. Rachael can give a quick presentation on the software at a later date if desired.
  - j. We'll send out a survey with questions soon.
  - k. Amato suggested developing a calendar to be sold to fund someone to do the project.
  - l. Will-Wolf said she's sitting on 50 years of Picnic Point data and knows at least 3 other classes that use Picnic Point.
  - m. Barker thinks we still need a Communications subcommittee to do PR stuff. We've done "baby steps" on Facebook. He pointed out the possibility of Twitter which is good for live on the ground updates. Bower said it is also an easy way to link people back to the Preserve with news updates. **Barker will ask for Communications subcommittee volunteers at next meeting.****
  - n. Someone mentioned oral history tapes that could go into a collection. Bower said these are "useful and sexy" and might garner support from the Institute of Museum and Library Services or the Library of Congress.
  
3. Development subcommittee (Barker)
  - a. Barker wants to get the Development subcommittee back together again to reenergize fundraising. He's met recently with McCoy and Matthews. In particular they want to raise money for the Stewardship fund and Eagle Heights Woods Restoration. **Barker will ask for Development subcommittee volunteers at next meeting.****

- b. McSweeney asked how things were with the Preserve and the Foundation. Brown said Veto will still provide major donor support and Gillian Fink is the Preserve Development Director. McSweeney said the Arboretum is trying planned giving as a way to raise funds. The Foundation has seen an uptick in this area. He said that at the Arboretum's next Annual meeting they will have a presentation afterward on planned giving.

### **Ceramics Science in the Preserve—the Kilns! (Keynoyer and Lindstrom)**

(The Presentation has been archived here: <http://lakeshorepreserve.wisc.edu/preserve-library/committee-documents/minutes.htm>)

The kilns are a unique experience that offers a place to replicate ancient technologies. They are used for Anthropology 352: Ancient Technology and Invention. Students study shards and create pottery. As they do this they are seeing a site as it's is being formed. They also learn how to dismantle and assemble a kiln every year. Artifacts bury themselves over time. Keynoyer mows the site just once per year for this reason just before the field class starts. They do a dig each summer as they dig clay to rebuild the kiln. The layers go back to 1988. For this reason he does not want to clean up the site. The site is registered with the Wisconsin Historical Society so that no one mistakes this site as something that it is not. The kilns meet the teaching, research, and outreach mission of the Preserve.

### **F.H. King cob oven design proposal (Sinnott)**

(The Presentation has been archived here: <http://lakeshorepreserve.wisc.edu/preserve-library/committee-documents/minutes.htm>)

F.H. King Farm is a 1 acre farm that grows and gives away free produce to the campus community. They want to create a cob oven to expand their mission of experimental education. The cob oven will need a structure to protect it from the elements and to help it dry after it's created. The structure will be approximately 8'w x 8'l. The oven will be built on a recycled stone/rock base that will be approximately 54" w x 56" l. The oven will be 10% the size of the Anagama kiln.

The proposed timeline is: Spring 2012-acquire materials; May 2012 begin construction; May 2012 construct base of oven; June 2012 finish building the oven.

The proposed location is at the edge of the recently cleared tree island. Running water is 15 feet away. It will only be fired by F.H. King staff that have received training. They plan to fire it once a week. It takes 2 hours to heat up and 4 hours to cool down.

Ignatoski is worried about kids playing around a potentially hot oven. Sinnott said there would always be staff present while it is being fired.

Sinnott said they would like the structure to stay up year round. The posts of the structure will be sunk into the ground but not in concrete. The bark can stay on the posts to make it look more natural. Sinnott said a semi-permanent structure is required since the oven will take time and money to build they want to protect it from the elements. Will-Wolf wanted to make sure the oven would not be built on top of tree roots.

Bruner asked what happened to the idea of building the oven on a trailer. Sinnott said that wasn't feasible due to an estimated cost of \$5000 and they have no place to store a trailer.

Keynoyer said the oven will fill with moisture in winter and in spring it will explode when they first fire it. Sinnott said that they have over 100 students associated with F.H. King and they could rebuild the oven every year as a workshop. Keynoyer liked this idea.

Ackerbauer asked what would prevent indigents from firing up the kiln. Sinnott made the argument that the oven is safer than the open firepits on Picnic Point.

Sinnott was told that they needed a risk management policy in writing and signed by a faculty advisor. He also needs to address the question of how they will handle fuel sourcing and wood storage, address safety concerns about children, and usage conflicts with the tree island. Brown wants any details for the shade structure and what it would look like. He wants to know how far the posts would go into ground. He suggested that an engineering student may need to be involved.

Amato asked that Sinnott be moved up the agenda next time so that he doesn't run out of time.

Barker said there are too many questions to make a decision today but that the Preserve Committee supports the concept. Barker would like to see a written management policy 1 week before the Nov. 15 meeting.

## **Adjournment**

Submitted by Bryn Scriver