



Lakeshore Nature Preserve Committee

September 2016 thru July 2017

Lakeshore Nature Preserve Committee

The charge of the Lakeshore Nature Preserve Committee is *“to ensure the integrity of these cherished campus resources through the provision of necessary and appropriate oversight, policies, guidelines, stewardship and management.”* Academic staff and faculty are appointed for a three-year term, with a maximum of two terms.

Academic staff contact - Secretary of the Academic Staff, <http://acstaff.wisc.edu>

Faculty committee contact - [Jane Richard](#) Deputy Secretary of the Faculty, jane.richard@wisc.edu

Student members are appointed by the Associated Students of Madison (ASM) for annual terms.

For the Fall 2016 Semester, Preserve Committee meetings will be held at Union South (TITU) from 12:30pm to 2:00pm on the following dates:

- September 19, 2016
- October 17, 2016
- November 14, 2016
- December 5, 2016

Spring semester meeting dates will be determined in December.

Committee Members, 2016-17

Voting:

- Sara Hotchkiss, chair --faculty, shotchkiss@facstaff.wisc.edu, (1st term ends July 2018)
- David Drake--faculty, ddrake2@wisc.edu, (1st term ends July 2018)
- Glen Stanosz—faculty, gstanosz@wisc.edu, (1st term ends July 2019)
- Janet Batzli--academic staff, jcbatzli@wisc.edu, (1st term ends July 2019)
- Alan Turnquist--academic staff, alan.turnquist@housing.wisc.edu, (1st term ends July 2017)
- Matilde Urrutia--academic staff, urrutia@wisc.edu, (2nd term ends July 2018)
- Kendl Kobbervig --student, Kobbervig@wisc.edu, (annual ASM appointment)
- August Mcginnity-Wake --student, mcginnitywak@wisc.edu (annual ASM appointment)
- Brooke Nelson--student, benelson5@wisc.edu(annual ASM appointment)

Non-voting ex-officio or consultants:

- Gary Brown, ex officio, gbrown@fpm.wisc.edu, Director, Lakeshore Nature Preserve
- Kelly Ignatoski, ex officio, kelly.ignatoski@housing.wisc.edu, Director, University Apartments
- Rhonda James, consultant, rjames@fpm.wisc.edu, Landscape Architect, Campus Planning and Landscape Architecture
- Donna Paulnock, ex officio, paulnock@wisc.edu, Interim Director, UW Arboretum
- Gisela Kutzbach, ex officio, gisela.kutzbach@wisc.edu , Board President, Friends of the Lakeshore Nature Preserve

Lakeshore Nature Preserve Executive Team

The Preserve Executive Team is chaired by the Preserve Director and normally held 2 weeks before a Preserve Committee meeting. The purpose of the meeting is to inform the Preserve Committee chair of recent events and develop an agenda for the upcoming Preserve Committee meeting. Participants include: Preserve Director, an FP&M representative from Physical Plant, the CPLA landscape architecture consultant, and Preserve full-time staff.

Lakeshore Nature Preserve Subcommittees

Preserve Committee subcommittees are formed to provide an additional opportunity for more detailed discussion, and the exploration and formulation of recommendations for Preserve Committee action. Subcommittee meetings and discussion are led by a member of the Preserve Committee and the meeting is facilitated by a Preserve staff member. Participation on the subcommittees is open to the public and interested Preserve stakeholders.

- **Planning and Implementation Subcommittee** – reviews project proposals and special projects which arise from time to time.

2016 planned activity: Subcommittee will need to meet between Nov. 1st and Nov. 8th to review the submitted project proposals for 2017 and draft a recommendation to the full Preserve Committee for action at the November meeting.

- **Education Subcommittee** – facilitates the student engagement grant process including recommendation of selection of awardees.

2016 planned activity:

- Sept-Oct: review previous request for proposals, and consider changes to RFP, timeline and outreach efforts; report actions to the Preserve Committee at the October meeting
 - Oct-Feb: assist with outreach to inform students and faculty of student engagement grant program
 - Feb: review grant proposals and rank applicants and report recommendations to the Preserve Committee at the March meeting
- **Communications Subcommittee** – Preserve staff is in the process of updating the Lakeshore Nature Preserve website and migrating it to the Do-IT supported WiscWeb CMS system which will make creating and managing content easier and more efficient. Reviewers are needed to look at updated content a couple times throughout the year. Reviewers would be given a specific web page or section to review for things like clarity and ease of navigation. The reviews would take less than 1 hour and can be done independently.

Lakeshore Nature Preserve Calendar (DRAFT)

September-

- Preserve Committee meeting- September 19, 12:30pm to 2:00pm
 - Welcome new members
 - Review work plan status report
 - Review/committee calendar and subcommittee organization
 - Website report by Communications subcommittee
- Stakeholder meeting- October 11, 5:30pm, Room 132 WARF, 1420 Walnut Street

October-

- Preserve Committee meeting- October 17, 12:30pm to 2:00pm
 - Stakeholder meeting review
 - Review of 2016 Student Engagement Grant process by Education subcommittee
 - 2016 Student Engagement Grant recipient presentation
- Before Preserve Committee meeting, Education subcommittee meets to review/plan for Student Engagement Grants

November-

- Project Proposals due November 1
- Before Preserve Committee meeting, P & I subcommittee meets to review 2017 project proposals
- Preserve Committee meeting- November 14, 12:30pm to 2:00pm
 - Review of 2017 Project Proposal recommendations from P & I subcommittee
 - 2016 Student Engagement Grant recipient presentation
- Preserve staff draft 2017 Budget and Work Plan; sends to Committee one week prior to Dec.5 meeting

December-

- Preserve Committee meeting- December 5, 12:30pm to 2:00pm
 - Review Draft 2017 Budget and Work Plan
 - Set meeting dates for 2nd semester

January-

- NO Preserve Committee meeting
- Stakeholder meeting- January/February ??, 5:30pm location TBD

February-

- Preserve Committee meeting- ?? February ??, 0:00am to 0:30am
 - Act on 2016 Budget and Work Plan
 - 2016 Student Engagement Grant presentation
- Student Engagement Grant applications due February 15:
- Before March Preserve Committee meeting, Education subcommittee meets to review grant proposals

March-

- Preserve Committee meeting- ?? March ??, 0:00am to 0:30am
 - Act on Student Engagement Grants
 - Website report by Communication subcommittee
 - 2016 Student Engagement Grant recipient presentation

April-

- Preserve Committee meeting- ?? April??, 0:00am to 0:30am
 - 2016 Student Engagement Grant recipient presentation

May

- Preserve Committee meeting- ?? May?? 0:00am to 0:30am

June, July, August

- No Preserve Committee meetings